



## **Frequently Asked Questions**

### **Question – How many applications should I complete if I plan to run across multiple sites?**

If your application is for one partnership operating across numerous sites then you can fill in one application form. If you are operating various financial partnerships then there will need to be an application form for each partnership.

### **Question - Do the activities provided have to focus on anything in particular?**

The planned activities should be designed to promote healthy eating and an active lifestyle. Projects and schemes should aim to incorporate a minimum of 60 minutes of physical activity within every session.

We are asking providers to prioritise activities to a) promote healthy lifestyles and b) work in a Covid-safe manner.

Planned activities should be enriching for children; increasing their knowledge and understanding of healthy choices and the skills to make such choices. Some examples of enriching activities delivered by providers during the Summer programme included:

- First aid training.
- Food preparation; fruit smoothies, fruit kebabs.
- Sugar Smart quizzes
- Photography courses
- Mental health & wellbeing workshops.
- Teambuilding activities.

Schemes and projects should show how they encourage children to be safe and not socially isolated.

**Question – Can we form a partnership with other organisations to include in our applications?**

Yes, there will need to be a lead applicant. We welcome organisations and groups to form new partnerships to deliver the Healthy Holidays programme. The Healthy Holidays Summer programme provided several organisations with NEW networking opportunities with other providers such as:

- Weekly Lego workshops
- Mental health and wellbeing workshops
- First aid training
- Outdoor activity centre visits
- Day trips organised with other providers
- Preparing and cooking hot meals for other providers.
- Free tickets to local sports events led by other organisations also delivering the programme.

**Question - What reporting, and management information will you need from me if I am successful?**

Organisations will be required to complete and submit weekly monitoring for DfE and a local end-of-grant report plus an income and expenditure report. We will share a clear and simple registration form with all successful applicants. This will support monitoring submissions.

Successful applicants will receive a grant agreement to be completed before the Winter programme commences.

Any unspent grant funding will have to be returned to CFFC within 30 days of the end of the grant period

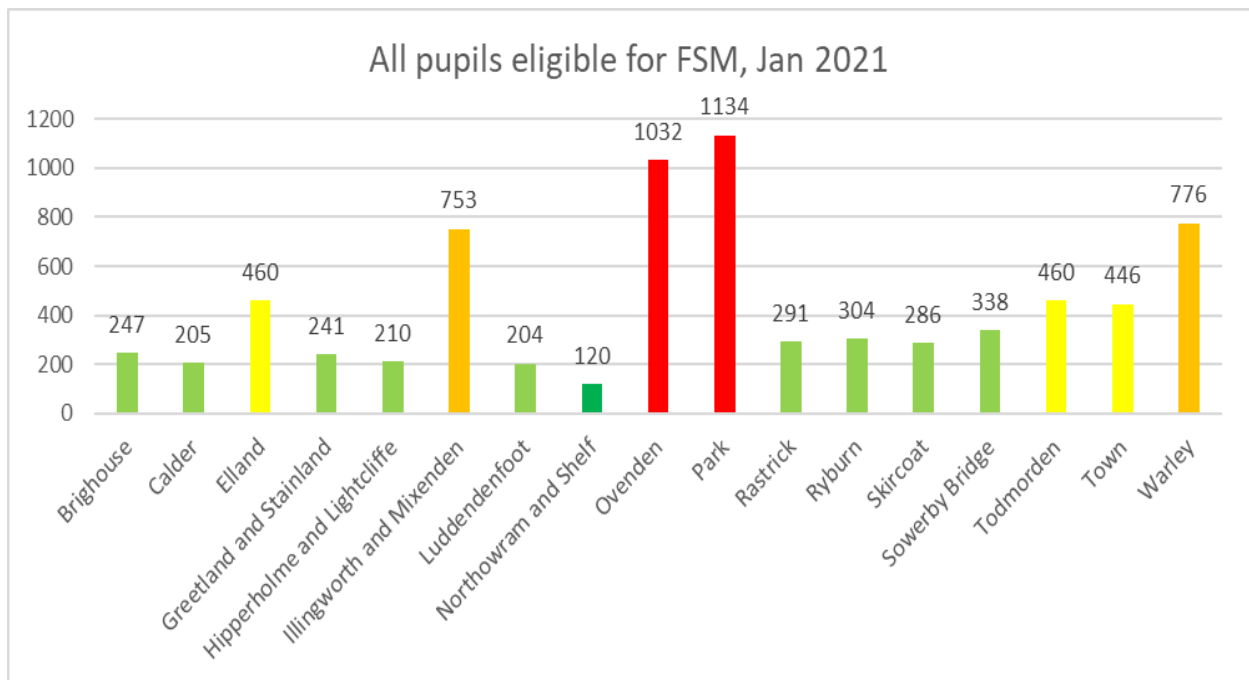
If Calderdale Council/CFFC has any grounds for suspecting financial irregularity in the use of any grant paid under this Grant Agreement, an investigation will take place. For these purposes 'financial irregularity' includes fraud or other impropriety, mismanagement, and the use of grant for purposes other than those for which it was provided.

*If you are concerned regarding underspend or other financial issues, please talk to CFFC or the Healthy Holidays Co-ordinator as soon as you can. We can work together on solutions and find support if appropriate. Please don't leave it until the end of the grant to raise these issues: [grants@cfc.co.uk](mailto:grants@cfc.co.uk) [healthyholidays@calderdale.gov.uk](mailto:healthyholidays@calderdale.gov.uk)*

### Question – Does the project need to be based in a particular area?

Children who are eligible for free school meals live in all areas of Calderdale, but distribution across the Borough is not equal, with some districts having far more FSM eligible children than other. Furthermore, we know that these same areas often lack sufficient holiday activity opportunities. Therefore, resources will be focused to priority areas listed in the chart below.

**Chart: Number of pupils eligible for free school meals by ward, January 2021**



### Question – Can I apply if I am not providing in any of the priority areas?

Yes, but you will need to demonstrate that you will be providing for an area of need, a harder to reach community or those lacking opportunities for holiday activities.

## Question – Does the project need to be a particular age group?

The council wants to ensure there is a broad spread of provision across all school-aged children. The table below shows the numbers of 5-7 year olds, 8-13 year olds and 14-16 year olds in each ward. Please consider this when planning your activities.

Ward	Pupils eligible for free school meals, January 2021 by selected age groups											
	5 to 7			8 to 13			14 to 16			5 TO 16		
	FSM	All pupils	%	FSM	All pupils	%	FSM	All pupils	%	FSM	All pupils	%
Brighouse	60	295	20%	128	649	20%	50	316	16%	238	1260	19%
Calder	44	292	15%	130	751	17%	26	364	7%	200	1407	14%
Elland	106	430	25%	250	896	28%	89	459	19%	445	1785	25%
Greetland and Stainland	48	342	14%	129	773	17%	52	353	15%	229	1468	16%
Hipperholme and Lightcliffe	43	413	10%	103	813	13%	50	384	13%	196	1610	12%
Illingworth and Mixenden	177	512	35%	409	1135	36%	138	482	29%	724	2129	34%
Luddendenfoot	43	293	15%	117	679	17%	59	343	17%	219	1315	17%
Northowram and Shelf	28	312	9%	59	649	9%	27	312	9%	114	1273	9%
Ovenden	268	558	48%	525	1209	43%	180	513	35%	973	2280	43%
Park	214	837	26%	586	1781	33%	272	822	33%	1072	3440	31%
Rastrick	54	343	16%	154	678	23%	62	327	19%	270	1348	20%
Ryburn	68	389	17%	132	821	16%	62	406	15%	262	1616	16%
Skircoat	54	434	12%	157	925	17%	68	463	15%	279	1822	15%
Sowerby Bridge	84	397	21%	184	766	24%	68	328	21%	336	1491	23%
Todmorden	113	380	30%	232	896	26%	85	380	22%	430	1656	26%
Town	108	417	26%	240	818	29%	82	334	25%	430	1569	27%
Warley	206	677	30%	381	1296	29%	137	517	26%	724	2490	29%
Outside Calderdale	33	405	8%	231	1617	14%	173	1261	14%	437	3283	13%
Grand Total	1751	7726	23%	4147	17152	24%	1680	8364	20%	7578	33242	23%
Pupils living in Calderdale	1718	7321	23%	3916	15535	25%	1507	7103	21%	7141	29959	24%

## Question – Can we include cost for transport?

Projects are asked to be innovative in approaches to accessibility. Subject to covid safety rules, where possible project sites should be accessible by public transport, or active travel, such as walking and cycling. Projects should look at local community transport/networks or how they may partner with other project transport arrangements to support economies of scale. Transport arrangements need to incorporate covid safety requirements and safeguarding practices and any other regulatory requirements. In exceptional circumstances contribution to transport costs may be considered by the grant. This would be where there is demonstrated need and no alternative solutions for child/young person/family or provider-led day trips out.

**Question – How will grant funding be paid to organisations?**

Successful applicants will receive grant funding via bank transfer in November 2021.

**Question – How do I apply?**

The fund will open on **Monday 4th October 2021**. Please apply online:

<https://ukcf.secure.force.com/forms/Generalover1500/HealthyHolidaysCalderdale>

If you need any help with applying, please contact [grants@cfc.co.uk](mailto:grants@cfc.co.uk)

The deadline for submissions is **5pm Friday 29<sup>th</sup> October 2021** and applicants will be informed of decisions in November.

